



GPS DENTAL  
GUIDED PRACTICE SOLUTIONS

# SERVICE REQUEST GUIDE

**TO REQUEST FACILITIES SERVICE:** Go to the web order intake form at <https://fsfacilitysupport.com/GPSDental>.

Select your office from the dropdown and fill out the form. Please include photos of your issue. **If you do not attach photos, your request will be sent back to you.**

Once you hit submit, your request goes to the team at Front Street, Chandler Werr, and your Regional Manager. A copy will be sent to you as well.

All information pertaining to your request will be in an email chain triggered by your request. You can find all up to date information, as well as request an update in that email chain.

Once a service provider who can accommodate your issue has been located, they will call your office and schedule a time to come out.



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**TO REQUEST DENTAL EQUIPMENT SERVICE:** Go to the **web order intake form** at <https://fsfacilitysupport.com/GPSDental>. Select your office from the dropdown and fill out the form.

**Please include the following:**

1. Photos of your issue.  
*(If you do not attach photos, your request will be sent back to you.)*
2. Make/Model/ Serial Number
3. How long has the issue been occurring
4. Service history

Once you hit submit, your request goes to Chandler Werr, your Regional Manager, and Henry Schein.

All information pertaining to your request will be in an email chain triggered by your request. You can find all up to date information, as well as request an update in that email chain.

From there, Henry Schein will reach out to you to schedule a service time.

**All New Equipment Requests should be sent directly to  
Chandler Werr at: [chandler@gps.dental](mailto:chandler@gps.dental)**